



## 2026 Annual Conference

Vendor Information Packet

**TEXAS SOCIETY OF  
SLEEP PROFESSIONALS**

Connecting, Educating, and Empowering Sleep Professionals

## Welcome

Thank you for your interest in exhibiting at the 2026 Texas Society of Sleep Professionals (TSSP) Annual Conference. The Texas Society of Sleep Professionals is a statewide organization dedicated to advancing the field of sleep medicine and supporting the professionals who serve within it. With a mission rooted in education, collaboration, and professional growth, the Society brings together sleep technologists, clinicians, educators, and industry leaders who are committed to improving patient care and outcomes across Texas. By fostering a strong professional community, the organization plays a vital role in elevating standards and promoting excellence throughout the field. This packet outlines vendor opportunities, policies, and sponsorship levels for organizations supporting sleep medicine and sleep professionals across Texas.

## Conference Overview

Founded in 2007, the Texas Society of Sleep Professionals annual conference has become the premier state meeting for sleep technology and sleep medicine, bringing together physicians, technologists, students, educators and thought leaders. Educational sessions are focused on emerging technology, clinical breakthroughs, regulatory advancement, and professional growth. This year's conference will be held in Round Rock, Texas on Friday September 11 and 12.

## Why Exhibit at TSSP?

- Consistent year-over-year growth in conference attendance demonstrates that vendors can expect direct access to over 200 key decision makers and influencers.
- Collaborate with leading sleep professionals in Texas to further the advancement of patient diagnosis and care
- High-visibility exposure in an engaged, professional environment
- Opportunities to strengthen build new relationships and strengthen existing ones
- Support continuing education and advancement of sleep professionals statewide

## Sponsorship Levels

### **Diamond Sponsor – \$4,000**

Includes premium booth placement, maximum visibility, logo on conference signage, social media recognition, attendee list post-conference, four complimentary full registrations, and priority renewal for 2027. INCLUDES T-SHIRT **AND** TOTE LOGO PLACEMENT

### **Platinum Sponsor – \$2,000**

Includes logo on conference signage, social media recognition, attendee list post-conference, **four** complimentary full registrations, and all lower-level benefits. INCLUDES T-SHIRT **OR** TOTE LOGO PLACEMENT

### **Gold Sponsor – \$1,500**

Includes logo on website and social media exposure, attendee list, **three** complimentary full registrations, and all lower-level benefits.

### **Silver Sponsor – \$1,250**

Includes logo on website, attendee list post-conference, **two** complimentary full registrations, and all lower-level benefits.

### **Standard Sponsor – \$1,100**

Includes standard booth placement, listing in conference program, attendee list post-conference, and **one** complimentary full registrations.

## A La Carte Sponsorship Opportunities (available for Silver level and above)

- Happy Hour Sponsor - \$500
- Coffee Break Sponsor - \$500
- Snack Sponsor - \$500
- Tote Bag or T-Shirt Sponsor (\$500 each or \$750 for both)
- Student Scholarship Sponsor - \$500

## Exhibition Details

### Each vendor booth includes:

- One (1) 6 ft table
- Two (2) Chairs
- Signage indicating vendor level
- Breakfast, lunch, and refreshment breaks
- Access to TSSP networking events
- Company listing on the TSSP website and conference program
- Recognition during the conference

### Exhibit Hours (subject to change):

- Vendor Booth Setup
  - Thursday September 10: 6:00pm – 8:00pm
  - Friday September 11: 7:00am – 8:00am
- Conference Hours
  - Friday September 11: 8:00am – 4:00pm
    - Breaks at 10:00am, 12:30pm, 2:30pm
  - Saturday September 12: 7:00am – 12:00pm
    - Break at 10:00am
- Vendor Breakdown
  - Saturday September 12: 12:00pm – 1:00pm

## TSSP Vendor Rules and Regulations

All exhibitors must comply with TSSP policies, including booth conduct standards, ADA compliance, exhibit hall access restrictions, and professional presentation requirements.

- All exhibitors and personnel must agree to follow the TSSP Code of Conduct
- All exhibitors are responsible for ensuring compliance with the Americans with Disabilities Act of 1990 (ADA) within assigned booth space
- No exhibitor may operate in a way that interferes with the rights of another exhibitor.
- Exhibits and display materials may not span beyond the space allotted or into common aisles.
- All exhibits should be presented in a professional manner.
- No food or drink allowed in booth
  - Individually Wrapped candy permitted
- Drawings and/or giveaways permitted within booth space
- No aisle solicitation, or solicitation in educational presentation space
- Vendors are responsible for securing valuables and obtaining insurance as needed
- No one under 18 is permitted during move-in or move-out
- No one under 12 is permitted during exhibit hours.

**Sponsorship Deadline:** August 31, 2026

### Payment & Cancellation Policy

Payment in full must be received to secure booth space. Checks payable to **Texas Society of Sleep Professionals**. Credit Card payments subject to a 2.5% processing fee.

Cancellations received before August 1, 2026 are subject to a 20% administrative fee. No refunds will be issued after August 1, 2026.

Exhibitors are fully responsible for paying for any damages to property owned by Hilton Hotels, its owners, or managers that results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, Embassy Suites by Hilton Round Rock, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitors, its agents, employees, and business invitees which arises from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

# TSSP Vendor Registration

Online Vendor Registration available! Please visit <https://txssp.org/conference/vendor-information>

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Vendor Representatives (limited to number included with sponsorship)

\_\_\_\_\_  
\_\_\_\_\_

Table Top Booth Requirements: Electrical Outlet:  Y  N Other: Enter requests \_\_\_\_\_

Sponsorship Level (choose one)	Cost	Item Total
<b>Diamond Sponsor</b> (includes Tote Bag <b>and</b> T-shirt sponsorship)	\$ 4000.00	
<b>Platinum Sponsor</b> (includes Tote Bag <b>or</b> T-shirt sponsorship. Please choose one below.)	\$ 2000.00	
<b>Gold Sponsor</b>	\$ 1500.00	
<b>Silver Sponsor</b>	\$1250.00	
<b>Standard Sponsor</b>	\$1100.00	
Additional Sponsorships (available for Silver level and above)		Item Total
<b>Happy Hour Sponsor</b>	\$500.00	
<b>Coffee Break Sponsor (3 available)</b>	\$500.00	
<b>Snack Sponsor</b>	\$500.00	
<b>Tote Bag Sponsor (included with Diamond sponsorship)</b>	\$500.00	
<b>T-Shirt Sponsor (included with Diamond sponsorship)</b>	\$500.00	
<b>Scholarship Sponsor</b>	\$500.00	
<b>Total Payment</b>		\$

## Payment Method:

**Check\*** Check Number

**Credit Card:**  **Visa**  **MC**  **Amex Card #** Enter Card Number **Exp:** Expiration Date **CVV:** CVV

**Note: 2.5% processing fee for credit card payments.**

\*Checks payable to **Texas Society of Sleep Professionals.**

**Cancellation policy:** There is a **20% non-refundable** fee if registration is canceled **BEFORE August 1, 2026.** No refunds after **August 1, 2026.** Exhibitors are fully responsible to pay shipping charges to and from the hotel and to pay for any damages to property owned by Embassy Suites Hotel, its owners, or managers. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or because of any accident, bodily injury, or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

**Signed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

Complete and return to [amoore@alvincollege.edu](mailto:amoore@alvincollege.edu)